

# Prairie Hollow HOA

## BOD Meeting

Monday, September 28, 2020, 8:00 pm

Located online via ZOOM

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### Board Members:

Chris Hull - President

### Your HOA Team

Timothy Plunkett - CEO

### Guest

Sam Allard - Homeowner

- I. **Meeting called to order:** 8 pm
- II. **Welcome:** The sole member of the board of directors, Chris, discussed the current status of the community with Your HOA Community Management Representative, Timothy. Discussion ensued regarding the accumulation of new board members.
- III. **Board of Directors:** Prairie Hollow HOA Board President, Chris, motioned to appoint Sam Allard as a Board member at Large. As the sole member of the board of directors for Prairie Hollow HOA, and in accordance with *Article III, Section 2. Vacancies*, the motion passed unanimously.
- IV. **Open Discussion:** Newly appointed board member, Sam, raised questions regarding the duties of a board member and what the position entails. Timothy responded with details regarding Board Member level access to the online portal and stated he would provide a Board Member Handbook as well as a Board Member Online Portal Guide to Sam the following morning.
- V. **Adjourn Meeting:** 8: 45 pm